

PWI Board Meeting

March 8, 2007

8:15 am, US Bank, Perry Street, Galena

Present: B'Ann Dittmar (and Brooke!), Jennifer Steines, Mary Sheahen, Melissa Kaiser, Jackie Richardson, Amy Alderman, Robin Vaughn and Carrie Melton

Absent: Betty Fields

Secretary's Report: February minutes were reviewed with one minor change (Robin's name spelled incorrectly), motion to approve the minutes was made by Melissa and seconded by Amy. Unanimous.

Treasurer's Report: Jennifer reviewed her cash balance and expense list for the board in her written report. She noted the income from the previous luncheon and the booth event payments. She felt confident that she would be able to collect some of the outstanding luncheon invoices, although there were a few that she has decided will not be collectable.

Jennifer also reported that she purchased some wine and bags to give out as gifts to our speaker. She is also working on getting the angels this week/end for the annual meeting. Tuesday anytime around 3-4 board members are invited to wrap the angels at US Bank.

Membership Director's Report:

Melissa and Jen reported that there was a list of renewing members and a new member, as well as two current members who were not renewing listed in the Treasurer's report. It was reported that the Bring a Friend luncheon was a big success. Second reminders of the invoices for the membership dues will be sent out after the luncheon this month-March.

Melissa asked the board for some understanding if she is not right on top of things for PWI. She said that she has taken on some additional responsibilities at the hospital through the transition and with her upcoming wedding, she has a lot on her plate. Melissa is still committed to the organization, but asked if the other members could provide "back-up" to her in her duties. The board was very open to helping out where she could.

Carrie will help with the sign in table this month to alleviate some of the congestion with membership renewal.

Program Director's Report:

Annual Meeting: Amy reported that she spoke with Ms. Wynn and she is still planning to attend. Vickie Gratton will be asked to help distribute the angel gifts at the meeting. B'Ann had gotten a ballot to Jennifer for the elections that day. The agenda was set for the day as follows:

Noon- announcements, election Woman of Influence Award, Speaker, new officers, certification of appreciation/recognition of outgoing board members. Carrie will also announce the booth event details. She will remind members that the booth event is in place of the monthly luncheon.

Booth Event: Carrie updated the board on the details of the event. We have over 20 booths already signed up. Carrie announced that the two spas will be getting free booth space. B'Ann

asked if that was approved by the board and Carrie reported that it had not been and that she had not thought of that. It is noted for future reference to have these types of “allowances” approved by the board as it takes revenue away from the organization. Carrie reported that the music has not yet been secured, but with the help of the Ramada, she is not worried about it. (note: music is secured by Ramada)

Hospitality Report: Jackie noted that the food is set for the annual meeting and it will be a “sit where you choose” event. She also reported that the golf outing is June 13th and she is working on getting a committee together to meet in the upcoming weeks. She is excited about the event and plans to do some of the similar things as last year, yet some fun changes as well.

Communications Director Report:

Amy reported that she sent around a 5 page letter from Anne Holmes and discussion was had about the board’s next step. Mary reported that she spoke with Anne about paying her \$250 to bring this stage to a close. The board discussed the next step to move the membership directory forward. Mary plans to call Andy Willis that has worked on the Rotary directory in hopes of getting some quotes from him. It was discussed who had ownership over the pictures and membership information. Mary is hoping to get some guidance from Andy since the board is not well versed in the website arena.

Amy reported that she felt that Rhonda will do a great job in replacing her on the board. She is optimistic about her energy and ideas. She stated that she is working on passing along all the information to Rhonda and thanked the board the opportunity to serve. She commented that she learned a lot from the experience. Amy was thanked by the board for her hard work, the challenges that she faced and the overall ‘start-up’ of the newsletter and webpage. GREAT JOB AND THANKS TO AMY! Good luck in the leadership forum this year as well!

Past President’s Report:

WOMAN OF INFLUENCE AWARD: Robin reported that the committee met, read the applications for the Woman of Influence Award and decided to award Tracy Morrison the honor. Tracy was nominated by Carrie, and Robin was able to get in touch with her regarding the award. Tracy will be able to attend the annual meeting to accept it. Robin will take excerpts from the application form to announce the award.

As Robin is also stepping down from the board, she commented that she wishes she would have been able to give more to the organization and looks forward to serving on the golf committee this year. Robin was also thanked for her commitment to the organization and for her hard work. Tara Hollander will be taking her place on the board. THANKS ROBIN – you will be missed, but we know you are still there for other duties!

Next Board meeting: April 5, 2007, 8:15 am, US Bank, Perry Street, Galena